




Academic Audit:- Department: Music

Period of Audit: 2022-23

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Music	E-mail id: musi.sangita@kamv.ac.in	Phone no:9475620642					
2	Name of the HOD, email & Mob. No.	Name: Sangita Sarkar Dey	E-mail: sarkarsangita961@gmail.com	Mobile No: 9475620642 Mobile No:7865880104					
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Arindam Chakrabarti	E-mail: phys.arindam@kamv.ac.in	Mobile No:9051051243					
4	Year of Establishment/ Year of Affiliation	2012							
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016							
6	UGC Recognition (2F & 12 B)	YES							
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m.-5.00 p.m. (Monday to Saturday)							
8	No. of Posts Sanctioned for the department: Teaching - Non-Teaching- Supportive Staff - Other if any – (Annexure 1)	Approved Authority		Govt. Approved Sanctioned teaching post	Present Strength				
		Full time Teacher:							
		Govt. approved SACT			01				
		Invitee Lecturer (From Even semester)			01				
9	Course wise & Year wise <u>enrolled</u> Students- strength particulars (Attachment)	No. of Students [General/Program me]	Year	1 st year		2 nd year		3 rd year	
				1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem
			2022-23	03	03	03	03	03+02(GE)=05	05

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II-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
01	Departmental Annual Curricular Plans	2022-23 The department follows the curriculum and syllabus as prescribed by the affiliating of The Bankura University (BKU). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic. Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). Departmental meeting regarding the distribution of the syllabus, class routine of the BKU of 1 st , 3 rd , and 5 th Semester was held on 26.07.2022 CO, PO & PSO were also formulated (Annexure 3).			

II-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by	Status	Grade**
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				Academic Advisors		
02	Departmental Activities and Records of students' and Teachers' participation for the Academic Year.	2022-23	<p>Every activity is recorded in Departmental Files and college files of Cultural-sub-Committee, Photos of Programmes. Because Music Department is involved in all cultural programmes of the college.</p> <p>Internal Theory and Practical examination of 3rd & 5th Programme (GE) Semester and Session 2022-23 on and 16.11.2022, 17.11.2022, 19.11.2022 and 1st semester held on 08.12.2022 at room no 05, 31, 16 & Hall no 3, 4, 5.</p> <p>Internal Theory and Practical examination of 2nd, 4th & 6th Programme (GE) Semester, Session 2022-23 on 12.05.2023.</p>			



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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
3	Add-on/Certificate Courses completed during Academic Year	2022- 23	NIL			



II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	2022-23	NIL			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
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5	Coverage of Syllabus (Average Percentage)	2022-23	Syllabus is covered for all courses of UG programme within the stipulated time period. Records. In each semester 100% syllabus is completed. In CBCS system students of the Bankura University of 1 st Semester classes began on 22.09.2022 and 3 rd , 5 th began on 20.07.2022 .syllabus was completed on 13.10.2022 and 2 nd , 4 th & 6 th semester classes began on 21.03.2023. syllabus was completed on 14.06.2023 .		
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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
6	Maintenance of Student Attendance Registers	2022-23	Day to day attendance is recorded in the Student Attendance Registers.			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
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7	Feedback forms on Curriculum from students	2022-23	NIL		
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** Grade A (Good) / B (Satisfactory) / C (Poor)


III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression / Recommendation / Remark by Academic Advisors	Status	Grade**
1	Teaching Diaries & Plans in the Prescribed Formats	2022-23	NIL			

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2	Co-Curricular Activities (Departmental Level)	2022-23	<p>*** Music Department is involved in all cultural programmes of the college. Such as Basanta Utsab on 29.03.2023, Independence Day, Teachers Day etc, Rabindra Nazrul Jayantion 16.05.2023 . Students of Music Department actively participated on 26.05.2022</p>			
3	Degrees offered	2022-23	UG programs are run by the department.			



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4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	2022-23	<p>Continuous assessment is carried out by the department in the form of Class Test carried out in written and form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. In CBCS system of The Bankura University. Internal Theory and Practical examination of 3rd & 5th Programme (GE) Semester and Session 2022-23 on and 16.11.2022,17.11.2022,19.11.2022 and 1st semester held on 08.12.2022 at room no 05, 31, 16 & Hall no 3, 4, 5.</p> <p>Internal Theory and Practical examination of 2nd,4th& 6th Programme (GE)Semester, Session 2022-23 on 12.05.2023.</p>			
5	Remedial Classes	2022-23	Taken as needed			
6	Record of Mentoring of students by teachers	2022-23	NIL			
7	Result Analysis for the years	2022-23	Yes (Annexure 4)		Annexure 3 in Programme of Action	

** Grade A (Good) / B (Satisfactory) / C (Poor)

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IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement						Impression/Re commendation /Remark by Academic Advisors	Status	Grade**		
1	No. of Research Guides in the Department	2022-23	Nil										
2	No. of Faculty registered for Ph. D	2022-23	Nil										
3	Number of Major/Minor/Other Research Projects (Annexure 5)	Year	Major	Minor			Others						
		2022-23	Nil	Nil			01						
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	Year	International	National			State Level						
		2022-23	NA	NA			NA						
5	Number of Papers Presented in Academic year 2022-23 (International/National/State Level Conference) (attach details)	Year	International	National			State Level						
		2022-23	Nil	Nil			Nil						
6	Number of Books Published in Academic year 2022-23 (Single Author/Co Author) (attach details)***	Year	As a Single Author			As a Co-Author							
		2022-23	Nil			Nil							
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level]	Year	Seminars			Workshops			Training Program				
			I	N	S	I	N	S	I	N	S		
		2022-23	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil		
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar			Workshop		Exhibition	Project				
		2022-23	Nil			Nil		Nil	Nil				
9	Record of Consultancy in Academic year (attach details)	2022-23	Nil										
10	Record of MOUs in Academic year (attach details)	2022-23	Nil										



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** Grade A (Good) / B (Satisfactory) / C (Poor)



V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade **
1	Record of Subject/Department Related Extension Activities (attach details)	2022-23	*** Music Department is involved in all cultural programmes of the college. Such as Basanta Utsab on 29.03.2023, Independence Day, Teachers Day etc,Rabindra Nazrul Jayantion 16.05.2023 . Students of Music Department actively participated on 16.05.2022			
2	Field Visit (attach records)	2022-23	STAGE DEMONSTRATION OF SONGS			
3	Industry Visit (attach records)	2022-23	NIL			


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4	Any Other Club (attach records)	2022-23	NIL		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	2022-23	NIL		



** Grade A (Good) / B (Satisfactory) / C (Poor)

Recommendation/Suggestions by Academic Advisors

	Suggestions for improvement /progress of the department	Sheet attached		
			Signatures of Academic Advisor with designation	Seal
1				
2		1	 Principal Jamini Roy College Belliatore, Bankura (W.B.)	
		2		
3		3		

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<p>Sangita Sarkar (sig). Signature of the HOD with date 12.09.23. Head Department of Music Khatra Adibasi Mahavidyalaya</p>	
<p>Signature of the Principal with date  Principal Khatra Adibasi Mahavidyalaya Khatra :: Bankura</p>	

Declaration by the Principal

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 12.09.2023

Signature of Principal
Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura



Annexure 1: Staff Pattern of Department of Music

Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph. D./ M. Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sangita Sarkar (Dey)	M.A. (Vocal Music) Qualified.	Visiting Faculty (01.11.2017 to 31.12.2019.) SACT-II (w.e.f. 01.01.2020.)	KHEYAL	4Years +	Nil

Annexure 2: Syllabus Module Link :

Session	Link
2022-23	https://kamv.ac.in/dept_contents.php?did=11&item_id=2

Annexure 3: CO, PO

Link for CO, PO is https://kamv.ac.in/course_outcome.php#



Annexure 4: Result Analysis of 2022-23 Session-

Name of the Course/programme	Total No. of Students Appeared	1st Class	2nd Class	P. Div	No of Students Passed	Pass Percentage
U.G. 6th Sem Programme D1	02	02	00	00	02	100 %
U.G. 6th Sem Programme D2	01	01	00	00	01	100 %
U.G. 6th Sem Programme GE	02	02	00	00	02	100 %